

Civic Use of Buildings (CUB) September 6, 2016

- Overview
- · Changes in Prioritization of Use
- · Policy and Administrative Directive Revisions
- CUB Fee Revisions and Implementation Schedule
- Next Steps



Civic Use of Building Overview (CUB)

CUB Use

FY 2014-15 Hours of Use: 2.2 M hours - Non-District 620K hours/District 1.58M hours.

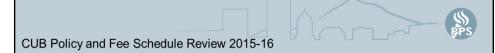
FY 2015-16 Revenue: \$1,173,000 (Day care rental fees approx. ¼ of total revenue).

Over 1,000 different users, a majority of which pay no or reduced user fees.

Non-District Organizations with highest hours (484K hours) of use:

SUN School - Multiple Providers - 245,000 hours (pay no CUB fee); PP&R- 136,000 hours (pay CUB fees for only a small portion of use); Day Care - Multiple Providers – 103,000 hours (pay reduced CUB fee)

Project Approach



Stakeholders

Stakeholders were invited to provide input during a 12 month process and to 5 meetings.

- David Hobbs (FAM)
- Lolenzo Poe (Equity)
- John Payne (Security)
- Joe Crelier (Risk),
- Andy Fridley (Facility Services)
- Pam Joyner (Principal MLC)
- Duyna Minoo (Sun Schools)
- Marshall Haskins (Athletics)

- Nancy Hauth (Early Childhood Programs)
- Erin Barnett (Communications)
- Sascha Perrins (P-12 Programs)
- Nicole Bassen (FAM Accounting)
- Rachel Cunningham (Legal)
- Cindy Duley (Budget Office)
- Shawn Rogers (PP&R)



Changes in Prioritization of Use (in red)

- (1) District and schools.
- (2) PTA/PT0/Booster Clubs.
- (3) Under Executed Special Agreement:
 - a. IGAs (i.e. Portland Parks and Recreation);
 - b. Approved Child-Care Providers contracted by PPS (i.e. YMCA Care);
 - c. Organizations with PPS partnership agreements (i.e. SUN School).
- (4) Youth Activities for PPS students provided through Non Profit/Community Entities.
- (5) Youth Activities for PPS students provided through For Profit/Community Entities.
- (6) Other users.



Policy and Administrative Directive (AD) Revisions

Policy Re-Written:

Defines policy more broadly using current PPS practice; Directs Superintendent to implement ADs with specific procedures.

AD/s Revised (3.30.011 Short term use, 3.30.012 Shared cost agreement):

Defines the priority of use;

Identifies the procedures, rules and regulations for reserving facilities, including requirements for security, insurance, custodian coverage, and sub-letting restrictions;

Acknowledges District decision making authority.



CUB Fee Structure (Fees not adjusted in over 10 years)

Currently 3 Categories of CUB Fees

Application Fee All users except District/School,

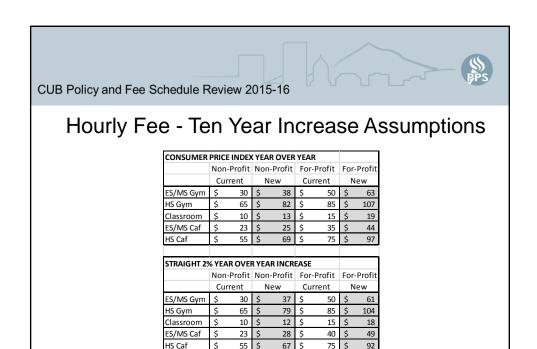
PP&R, Sun and Sun Partners

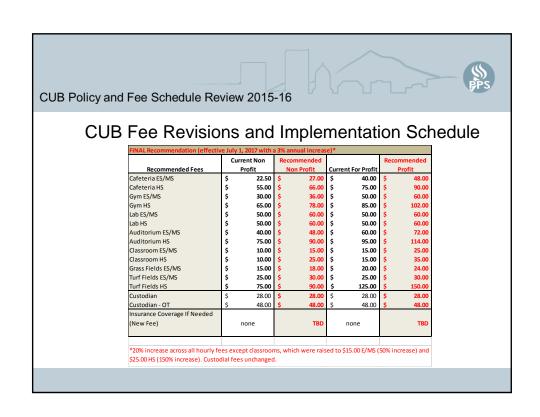
Custodial Fees All outside community use on

weekends

Use Fee Hourly

Volume and in-kind discounts







CUB Policy and Fee Changes

- Who will be impacted by these changes?
- Equity Concerns Is the policy and associated fee structure applied equally and with logic?

